

# OFFICIAL MINUTES - TOWN OF WESTFORD - Richland County

The Town Board meeting for **May** was held on Thursday **May7th**, 2026, at 7:00 pm at St. Anthony's School in Germantown.

CALL TO ORDER: Chair called the meeting to order at **7:00pm**

PLEDGE OF ALLEGIANCE

THOSE PRESENT: Chair Frank Tomczak, Supervisor Cy Deitelhoff arrived late, Supervisor Dean Benning, Treasurer Ann Stiemke, and Clerk Ursula Bauer.

THOSE ABSENT: 0

MINUTES: **April** meeting minutes were presented by the clerk. A motion was made by **Frank**, seconded by **Dean** to approve the meeting minutes as presented. Motion carried.

CITIZEN INPUT: Trucks and Trailers are parked on the roadway, wondering when they would be moved, Stiemke's are excavating property and will remove them when space becomes available.

We need to create actual dates for open book and board of review in the last week in August. Try May 28 and June 18<sup>th</sup> to postpone to new dates.

DISCUSSIONS & POSSIBLE ACTIONS:

- Item # 1 Tom Owens would like to build a 12'x28' shed on his property located on the corner of Dix Ln and Cty ii. Tabled until June.
- Item # 2 Discussed possible open book and BOR dates since the reevaluations will start mid-July.
- Item # 3 Town roads, estimates and bids for repair and maintenance. Bunker Hill Rd needs about 1500 tons to deliver and spread, Seep Dr needs crack fill and wedge repair as necessary. Adelman Rd needs crack & fill. The approach at Cunningham Ridge and Keller Rd needs about 360 feet fixed. Frank motioned to approve to have Scott Constr. Fix the approach, 2<sup>nd</sup> by Cy, Dean concurred. Motion passed. Massey Hill and County Rd CC – about 5-600 feet could be scarified and graveled. Frog Hollow will need to be reshaped.

REPORTS:

Supervisor Cy- finished the BOR training, 3 containers of recycling were picked up from clean up day.

Supervisor Dean- Believes Bunker Hill Rd would need warning signs before it gets torn up.

Note: Published minutes are unapproved until approved at next regularly scheduled Town Board meeting. Discussions and actions may be taken on any of the above items.

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Clerk Ursula - Sent annual holding tank certification to Zoning, purchased letters for the Refuse area sign; to update the times/months of open hours. May 18 is the next unit meeting at Willow township and will have speakers like the Sheriff with the K9 and Emergency Radio update, and SW Regional Planning for Farmland Preservation will speak. Richland County will be spraying pesticides alongside the county roads to keep weeds away. Working with Apraz to file the Exempt Tax Report (10 tax free parcels from the Township, churches, cemeteries, and Telephone Energy) Election help got paid, the voting machine had maintenance done after the election. Newly printed Bar Licenses arrived and should last us another 20 years. I received some training to use Royal Banks ach and have the treasurer's key fob and folder to train with her. Zoning department issued a letter regarding permits being asked for "after" the work was done. This must not occur.

Treasurer Ann – Her work received an "A" rating for the Germantown Sanitary reports. Board commended her for the great job she is doing! She asked the Village of Caz to take over the few accounts for billing and reports. Waiting to hear from the Village. Accounts for Germantown and Westford are reconciled.

Foreman Nathan- Woodland Township is fixing Norwegian Church Rd and Westford Township should continue the overlay on our border to meet up to the bridge. Motion to get it done by Frank, 2<sup>nd</sup> by Cy, Dean Concurred. Woodland will submit an invoice.

Road school refresher was completed. Listed to Scott from Jewel & Assoc who explains how they could help with grants. Maybe he be asked to visit us at our next meeting and possibly discuss it in June?

Costs for Seal Coat from Scott Constr. is \$24K for 1 mile. \$26k for granite, and \$135K for blacktop.

Chair Frank – The bulletin boards should be replaced, maybe 1 per month. Signed Scott Constr. contract and Ursula will send to Kevin Schmidt.

### **PAID BILLS**

Frank Tomczak resigns as Chair as of tonight. Clerk voiced that Frank has done so much and is greatly appreciated!

Motion to adjourn by Frank. Meeting adjourned 8:42pm until June 4<sup>th</sup>.

Minutes submitted by: Ursula Bauer, Town Clerk,