

OFFICIAL MINUTES - TOWN OF WESTFORD - Richland County

The Town Board meeting for **September** was held on Thursday **September 11th**, 2025, at 7:00 pm at St. Anthony's School in Germantown.

CALL TO ORDER: Chair Frank called the meeting to order at 7pm

PLEDGE OF ALLEGIANCE

THOSE PRESENT: Chair Frank Tomczak, Supervisor Cy Deitelhoff, Supervisor Dean Benning, Treasurer Ann Stiemke, and Clerk Ursula Bauer.

THOSE ABSENT: none

MINUTES: August 7th, 2025, meeting minutes were presented by the clerk. A motion was made by Cy and seconded by Frank to approve August 7th, 2025; meeting minutes as presented. Motion carried.

CITIZEN INPUT: none

Item # 1 Rezone 8 acres, 29431 Maxwell Hill Rd 53924, from ILL non-conforming to AR. Discussion: Frank explained where the location to both supervisors.

Motion by Frank to approve rezone to Ag Res, seconded by Cy. Motion carried.

Item # 2 Rezone 31 acres, 14624 Hwy 58, 53924 from AF to AR.

Discussion: Frank explained the location to both supervisors.

Motion by Frank to rezone from AF to AR, seconded by Cy. Motion carried.

Item # 3 Variance from 70' to 60' from road center 10866 Adelman Hill Dr 53924

Discussion: Property owner explained the rain runoff issues.

Motion by Frank to allow the variance from 70 to 60 foot, seconded by Dean. Motion carried.

Item # 4 Change stop sign to a yield at intersection of Corwin Ridge Rd & Hawkins Creek Rd.

Discussion: Yield should suffice instead of stop sign.

Motion by Frank to change the stop to a yield sign, seconded by Cy. Motion carried.

Item # 5 Install Stop sign at County Hwy II and Corwin Ridge Rd.

Discussion: There is a missing sign on the left fork and needed to prevent future accidents.

Motion by Frank to install a stop sign at Cty Hwy II and Corwin Ridge Rd, seconded by Dean. Motion carried.

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Item # 6 a. Rezone 4 acres from ILL/non-conforming to RES, 14679 Cty Hwy NN 53924.

Discussion: none

Motion by Frank to rezone the 4 acres from non-conforming to RES, seconded by Cy.

Motion carried.

b. CUP & variance for campground. Motioned to Table, second by Dean. Motion carried.

c. Variance for permanent placement of camper & variance for waste holding take for camper.

Discussion: Permanent campers are not allowed on RES property.

Motion by Frank to deny a permanent placement of a camper and variance for waste holding tank for the camper, seconded by Cy. Motion carried.

Item # 7 October Town Clean Up is Saturday October 4th. Cy will ask COM2 Recycling to bring electronics boxes. Ursula will contact GFL to bring a 30 yd dumpster.

REPORTS:

Supervisor Cy- There is no need to update our Town of Westford Comprehensive Plan, since there are no Township zoning changes, and all Resolutions and Ordinances are explained on our website.

Supervisor Dean- Equipment was rented, culverts were installed, some road spots were fixed and the roads that were planned to complete were finished. Ready to mow. Frank commented that the roads look good.

Treasurer Ann- Germantown Sanitary and Township accounts balanced. Transfers were made and reminded us that she can offer notary services.

Clerk Ursula- Went to a Tax meeting at the County and will update Ann on info.

Foreman Nathan- Township fence is complete on the north and west sides of the property.

Chair Frank- confirmed with clerk that the gravel budget is in the road maintenance totals to meet or exceed the 85% needed per WTA's advice.

Paid Bills

Motion to adjourn by **Frank**. Meeting adjourned 7:55pm to **October 2nd**.

Minutes submitted by:

Ursula Bauer, Town Clerk

Motioned to approve by Cy, 2nd by Frank, Dean concurred. 10/2/25

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