

OFFICIAL MINUTES TOWN OF WESTFORD

SPRING CLEAN UP WAS SATURDAY 5/03/2025 9:00 AM UNTIL 12:00PM AT TOWN GARAGE

The Town Board meeting for May was held on Thursday May 1st at 7:00 pm at St. Anthony's School in Germantown.

- Call to order 7:10pm; Pledge of Allegiance
Approved April 2025 minutes. Motion by Frank 2nd by Cy Concurred by Dean
- Approved a driveway permit for Ruben Beachy,
 - RE: Mobile home on property – C.U.P. Conditional Use Permit was not approved by the board before placement. Procedures need to be made. Plans need to conform to current regulations of 20-year plan for Westford Township, and a permit approval needs to be put on the agenda for a vote before the board. Permanent homes should be on a foundation. Mobile home must be removed. It can be revisited before the board, contact the clerk and ask to be put on the agenda.
- Citizen concerns and comments – Dump is being managed well, can there be an aluminum can bin? People need to pay attention to their recycling vs trash. If asphalt is ripped up by equipment, the township patches the edges of the road at our Township cost.
- Approved Bunker Hill Bar liquor license. No denials.
Approved Event liquor license permit, for Mike Drea's benefit.
- Approved gravel bid for part of Fry Rd and Hanco Drive. Save \$31K by using gravel instead of chip seal. And approved the \$18,820 for Chip Sealing part of Fry Dr. And will pulverize a section of Bunker Hill Rd and other roads to save money.
- Approved purchase of pre-owned Road Scarifier and replacement teeth for \$2,389.00 delivered.
- Update on fencepost and cable install, when the weather allows, the project should continue.
- Discussed employment options for a Town Dump attendant, added part time job opportunity to our website. The township is looking for Saturday part time help at our Town trash/recycling area. Contact any board member. Training is available.
- Discuss salary increase for Town Clerk and Town Treasurer are key positions that are given more responsibilities from State/Feds/Elections, and these 2 positions are very difficult to fill throughout the state. The discussions will continue at the next annual meeting.
- Reports by board members – Cy mentioned the computers are 5 years old. Tablets for the Board members and current computers laptops need upgrades. The cell phone numbers need to be verified with all of us. The flip-phone will be used for the Elections. Dean has been checking roads issues and finding solutions using culverts and getting a saw to cut them. Renting an excavator would be a cost savings to replace many culverts that need replacing. We need to prepare a 5-year plan. Ann-old TVs were found in the shed and will be disposed of in the recyclable boxes at the cleanup. Completing reports for DNR for Germantown Sanitary. Bank accounts are balanced. Ursula – reports for the State/Feds got done last month. Nathan- Prochaska's driveway permit will need to be voted on in June. Received call from Canada, an owner would like to build a "tiny" home. Let the company know that the owner needs to present a plan and get a permit. Frank-the township needs to be sure that Dean does not make more than \$15k/yr as part time work with Nathan per Wis. Township Assoc. ethics.
- Announced the Open Book and Board of Review:
 - + In person Open Book will be held May 13,2025 from 3:00 pm to 5:00 pm at St. Anthony's School in Germantown. Contact Bradley Murdock at Associated Appraisal for questions at 920-749-1995.
 - + Board of Review will be on Tuesday June 3rd, from 4:00 pm until 6:00 pm at St. Anthony's School.
- Paid Bills
- Adjourned 9:13pm to June 5th
- Motioned to Approve by Frank 2nd by Cy Concurred by Dean.