

# OFFICIAL MINUTES - TOWN OF WESTFORD - Richland County

The Town Board meeting for **November** was held on Thursday **November 13<sup>th</sup>**, 2025, at 7:00 pm at St. Anthony's School in Germantown.

**CALL TO ORDER:** Chair Frank called the meeting to order at **7:01pm**

## **PLEDGE OF ALLEGIANCE**

**THOSE PRESENT:** Chair Frank Tomczak, Supervisor Cy Deitelhoff, Supervisor Dean Benning, and Clerk Ursula Bauer.

**THOSE ABSENT:** Treasurer Ann Stiemke.

**MINUTES: October 2025**, meeting minutes were presented by the clerk. A motion was made by **Cy** and seconded by **Frank** to approve the meeting minutes as presented. Motion carried.

**CITIZEN INPUT:** Dogs were inside when a citizen received a call that dogs were barking. A campground is operating illegally for 2-3 yrs. Notes and observations were given in writing. Another citizen said they live down the road and have run-ins with the campground owner. County Zoning meeting was supposed to send letters to neighbors, but no one received them. The CUP was approved Oct. 2<sup>nd</sup> with the township for only 1 yr. Our committee will vote next year whether to approve the campground to run further, based on documented evidence or issues. Neighbors are worried about the "type" of people that will come and will document any issues. The county zoning department would enforce laws. Happy with the town cleanup, and thanked the Board again.

## **DISCUSSIONS & POSSIBLE ACTIONS:**

**Item # 1** Driveway documents to approve for J & R Hehn. Check received.

Discussion: Shields installed. Motioned to approve permit by Frank, 2<sup>nd</sup> by Dean. Motion Passed and Signed.

**Item # 2** Grant applications for town road improvements. Cy mentioned there is training we qualify for LRIP, not ARIP. High traffic town roads. Est. 1 mile was \$106,306.85 per Scott Construction in May of 2021. In October 2025 the est. is over \$218,000. We may need open bids, take out a loan for the roads based on a grant approval. 75% might be granted, so the Township would need to pay for 25%. Shields road might be the worst road to start repairing. We would pay the grant writers. Maybe try 1 grant per year. Motion to Table the discussion until December's meeting. Cy 2<sup>nd</sup>, motion approved.

**Item # 3** Set a sale price for our Case IH tractor after a few repairs. It should be fixed by Feb/March. Town may put ads in some newspapers to sell at \$8,995 in the near future.

Note: Published minutes are unapproved until approved at next regularly scheduled Town Board meeting. Discussions and actions may be taken on any of the above items.

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## REPORTS:

Supervisor Cy- 12 mo. CD for \$1,000 from the cemetery account will be opened as soon as all the signatures are made at Royal Bank. The electronics company offered boxes for electronics again and this Fall there was 819 lbs. recycled. In the Spring it was 2,106 lbs.

Supervisor Dean- Mowing is done for the year. Sand and salt piles are ready.

Clerk Ursula- Went to tax meetings and election meetings, and the TAC Unit meeting at Willow town hall, they discussed AG farming groups and income tax credit. Tony Kurtz spoke about the cost of EMT's and Fireman is increasing since volunteers are diminishing. Nov. 24<sup>th</sup> is the next meeting. As for the Treasurer, all accounts are balanced.

Foreman Nathan- Documentation was sent to the state. Screenings are all mixed and ready. Storing equipment outside next to the town garage. Mower this year worked well.

Chair Frank- Thanks the board for everything we do.

## PAID BILLS

Motion to adjourn by **Frank**. Meeting adjourned **8:35** pm to **December 4<sup>th</sup>**.

**Minutes submitted by:**  
Ursula Bauer, Town Clerk