

Official Minutes  
**TOWN OF WESTFORD**  
October Board Meeting

The Town of Westford conducted its monthly meeting for **October** on Thursday the **6th**, 2022, at 7:00 pm at the Westford Town Garage, 30874 CTH I, Cazenovia, WI. The agenda was as follows:

Call to Order Time:  7:00 \_pm

- 1) **Pledge of Allegiance**
- 2) **Roll Call:** Gary C., Cy D., Frank T., Ursula B., Ann S., Nathan M., Guests:
- 3) **Approve minutes:** September 2022  Cy Motioned to Accept  Gary  2<sup>nd</sup>  All in Favor: Passed
- 4) **Citizen contacts and concerns:** none

5) **Vote on Election Machine upgrade.** Use ARPA funds to upgrade using all paper ballot scanner. Not enough people use the new touch screen machine. Saves time and money on counting at the end of the election evening. We receive 100% refund on the current machine as an exchange and owe about \$3300.

**Approve new machine:**  Gary **Motioned** to Accept  CY  2<sup>nd</sup>  All in Favor: Passed

5) **Reports:** Foreman: ---

Treasurer: Account Balances – computer program for taxes is still in the works. Treasurer would like to offer in person tax payments at the Garage on a Saturday or an Evening.

Clerk: Took Election Training last week with Carol Gilbert, our election chief. The County may charge \$350/yr for election paperwork and filing fees. Received \$20 donation for clean up day. Explained dump issue with landowner (not homeowner) trying to dump cabinets and mattress last Saturday, so I referred him to drop off at RC. Will also send out the 2022-2023 plow invoices to Village of Caz (\$1,000) and the town of Woodland (\$700). Will need to document plowing this winter and discuss Henrietta and Willow possible invoices for their roads in June.

Supervisors: Cy researching to have a tree cut down. Cert. of Insurance is needed. Charges \$300 to drop cut, \$500-\$700 limit down. About \$125/hr+\$100 set up.

Chair: A.) There are still trees hanging over roads that need to be removed. B.)The trash cans from Kelly's Bunker Hill need to be removed from our property. C.)We purchased a used barn fan from John Sheahan. D.)The township should purchase an all-purpose truck with a boom arm for ditch clean-up. Nate will source quotes.

Gary **Motioned** to use .gov emails for all township communications and electronic devices as of November 1<sup>st</sup>.

Except for tax season on the new program uses mwt.net. Accept  Frank  2<sup>nd</sup>  All in Favor: Passed

6) **Pay bills**

7) **Adjourn to November 3, 2022. 8:40 pm:**  Gary Motioned to Adjourn,  Cy  2<sup>nd</sup>, All in Favor:  Passed