

Official Minutes
TOWN OF WESTFORD
August Board Meeting

The Town of Westford conducted its monthly meeting for **August** on Thursday the **4th**, 2022, at 7:00 pm at the Westford Town Garage, 30874 CTH I, Cazenovia, WI. The agenda was as follows:

Call to Order Time: 7:04 pm

- 1) Pledge of Allegiance
- 2) Roll Call: Gary C., Cy D., Frank T., Ursula B. Guests: ____
- 3) Approve minutes: July 2022 Gary Motioned to Accept Cy 2nd All in Favor: Passed
- 4) Citizen contacts and concerns: Gary addressed, maybe on hot and humid days we may use the basement of St. Anthony's school. Will pursue idea next Spring. Dave Bauer of Bernhardt Ln addressed the "wash" coming down to the driveway from the road. Culverts are full and stormwater is coming into the property. Road needs to be sloped into the ditch. The top of the ditch is full. Nathan will address and speak with Shield's for advice/help to clear the culverts. The road has flooded out in the past. Gary suggested both culverts be replaced, wondered if 2 side by side will need cement at the bottom of the road. Frank asked how to prevent the tubes from plugging up, and to get it fixed correctly. Form up a ditch and fix/replace the culverts. Nathan can do ahead and work on the culvert and road. Regrade coming down the road.
- 5) Discussions:
 - a. Review of Kelly's Bunker Hill retail license with the condition that there is a contract with the waste company and the waste/garbage remains on the tavern's property indefinitely. Kelly showed the contract; and is leasing w/option to purchase Nash's property across the street. The saloon will not dump late in the evening. Kelly also spoke with the DOJ (Derrick) was asked to give detailed dimensions of the tavern area for future festivities; and will include the dumpsters on tavern property for the duration of the license. Driveway permit application from Scott Teuber was presented. One of the board members need to see the driveway and inspect, then the board needs to be notified. Gary may not have explained that the "whole board" needs the notification in the past conversation. Kelly explained their plans to make a new entrance and have crowd control. In the past, 2 entrances could not be controlled all the time. They will use old entrances as emergency exits only. Cy motioned to approve the driveway permit. Frank 2nd. Passed. Scott T. added that he already spoke with the sheriff's office to let them know about the event and welcomed them on the property 24/7.

Gary asked "Do you have an event? Or permit? A few months ago, Kelly said there was no event this year. The State checked with the County, who checked with the township. The township needs to be addressed, the community can bring concerns, and a motion to accept an event needs to happen. The town board will try to set up the timeline for permits to be issued.

Kelly explained the event is Aug 17-20 and the party will be downsized considerably. Maybe 100 campers with some people visiting without camping. There will be live music, prize drawings, and vendors. They will have dumpsters on the way out and will follow port-a-potty regulations. Campers will be dropped off during the week.

Citizens are concerned about UTV/ATV trails. In the past, people have trespassed on the fields. The board may make future changes regarding events. The tavern keeping control of events is recommended. The board will watch how the event is taking place and realized that people "off" ground can't be controlled.

Kelly mentioned the UTV club will serve breakfast from 7-11am every morning and food vendors will be present. Frank motioned to approve the event. Cy 2nd. Passed Gary voted against and expresses that everything needs to be addressed to the board much sooner in the future.

Fireworks will be Aug 20th. Citizens mentioned that Chinese candles are an issue. Gary compliments Kelly on her concerns and asks that NO candles be released. Floating metal in any fireworks will be prohibited. Gary motioned to accept firework permit. Cy 2nd. Passed (Frank approved) Gary suggested if there was a rain date for the fireworks, that Kelly invites the Caz community as a thank you. Kelly also gave us "no trespassing" signs for our event. The board appreciates it.

Gary appreciates Kelly's sincerity about the entire licensing, permits, and events.

b. Discussion and creation of various fees for Westford permits: explained the different fees that we need to discuss.

c. Poll workers needed for Aug 9 election.

6) Reports:

Foreman: Sunnyslope road is fixed

Treasurer: n/a

Clerk: --

Supervisors: --

Chair: --

7) **Closed session:** Discussions on 2023 contracts regarding wages, hours and working conditions.

Returned to open session after discussion. Chief election officer will receive \$13/hr, poll workers \$12/hr, Foreman \$25/hr with \$350 clothing allowance in July, Patrol help \$18/hr, Dump attendant \$12/hr with winter \$10 weekly fuel/heat allowance.

8) Pay bills

9) Adjourn to Sept 8, 2022. 9:30 pm: Frank Motioned to Adjourn, Cy 2nd, All in Favor: Passed